

TRAFFORD COUNCIL

Report to: Accounts and Audit Committee
Date: 25 November 2015
Report for: Information
Report of: Audit and Assurance Manager

Report Title

Accounts and Audit Committee – Work Programme – 2015/16

Summary

This report sets out the updated work plan for the Committee for the 2015/16 municipal year.

It outlines areas to be considered by the Committee at each of its meetings, over the period of the year. The work programme helps to ensure that the Committee meets its responsibilities under its terms of reference and maintains focus on key issues and priorities as defined by the Committee.

The work programme is flexible and can have items added or rescheduled if this ensures that the Committee best meets its responsibilities.

Recommendation

The Accounts and Audit Committee is asked to note the 2015/16 work programme.

Contact person for access to background papers and further information:

Name: Mark Foster – Audit and Assurance Manager
Extension: 1323

Background Papers: None

Committee Meeting Dates	Areas of Responsibility of the Committee					
	Internal Audit	External Audit	Risk Management	Governance (including Annual Governance Statement)	Anti- Fraud & Corruption Arrangements	Accounts / Financial Management
30 June 2015	Agree Committee's Work Programme for 2015/16 (including consideration of training and development – Proposed training on procurement/contracts issues to be held during the year).					
	Training & Development/Presentations (June) - Draft accounts (provided outside Committee) - School Funding					
	- 2014/15 Annual Internal Audit Report	- Audit Progress Report		- Review 2014/15 draft Annual Governance Statement - Accounts and Audit Committee 2014/15 Annual Report to Council		- Pre-audited 2014/15 accounts - Treasury Management update (including Annual Performance Report 2014/15) - Insurance Performance Report 2014/15.
24 September 2015						
	- Q1 Internal Audit Monitoring Report	- Audit Findings Report	- Strategic Risk Register Monitoring Report	- 2014/15 Annual Governance Statement (final version) - Budget Monitoring Action Plan Update	- Benefit Fraud Investigation 2014/15 Annual Report / Single Fraud Investigation Service update.	- Approval of Annual Statement of Accounts 2014/15 - Budget Monitoring Report.

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	Internal Audit	External Audit	Risk Management	Governance (Including Annual Governance Statement)	Anti- Fraud & Corruption Arrangements	Accounts/Financial Management
25 November 2015	Presentation on Budget monitoring (provided outside Committee)					
	- Q2 Internal Audit monitoring report	- Annual Audit Letter - Audit Update		- Consider improvement actions taken in 2015/16 in respect of 2014/15 governance issues : Leisure Services		- Treasury Management : mid-year performance report - Treasury Management Strategy (Review of Minimum Revenue Provision). - Budget Monitoring Report. - Procurement update (STaR Shared Procurement Service)
9 February 2016						
	- Q3 Internal Audit monitoring report	- Audit Update (including Grant Claims summary)		- Report on arrangements for 2015/16 Annual Governance Statement - Consider improvement actions taken in 2015/16 in respect of 2014/15 governance issues.		- Treasury Management Strategy - Budget Monitoring Report
22 March 2016						
	- 2016/17 Internal Audit Plan / Public Sector Internal Audit Standards update	- Audit Update - Audit Plan	- Strategic Risk Register Monitoring Report	- Consider improvement actions taken in 2015/16 in respect of 2014/15 governance issues.	- Anti Fraud & Corruption / National Fraud Initiative update	- Budget Monitoring Report.

